

### **Employment Application**

UBCR, LLC. is an Equal Opportunity Educational Institution and EEO/Affirmative Action Employer committed to excellence through diversity. Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.

PERSONAL DATA – complete in detail even if a resume has been or is being submitted					
Position applying for:			Social Secui	rity Number:	
Name (Last, First, Middle):					
Street address	City		S	tate	Zip code
Home Phone:	Cell Phone:			E-mail:	
Are you available to work  Full-time Part-time Temporary assignment Summer/seasonal assignment			nd		П
Referral source:  Advertisement Friend Relative Employment agency Walk-in Other:		Name of referral (agency, friend, relative, etc.):  Do you have any relative employed by UBCR or an affiliate company? If so, name and relationship.			
Have you ever been employed by UB an affiliate company?  Yes No					nd reason for leaving:
Are you prevented from lawfully bec Yes No	oming employed in this	count	ry because o	f visa or immigra	ation status?
Are you 18 years of age or older?  Yes No					
If required for position, do you have license?  Yes No	a valid driver's		S, provide lice ration date:	ense no., state o	f issuance, and
Have you ever been convicted of a fe considered only as it is related to the		l not b	e an automat	ic bar to employ	ment. It will be

EDUCATION – complete in detail eve	en if a resume has b	peen or is being subm	itted	
School name	City/State	Scholastic e average	: Major/minor	Degree/Certificate
High School				
Extra-curricular activities		A		
College(s)				
Extra-curricular activities				
Graduate school(s)				
Thesis/Doctoral Dissertation				
Technical school/business school/others	7			
Course(s):		(1)		
List academic honors, prizes, scholar	ships and fellowsh	ips		
Please list technical skills, clerical ski and software packages of which you expert)	lls, trade skills, etc. have a working kn	, relevant to this posi owledge, and note yo	tion. Include releva our level of proficien	nt computer systems cy (basic, intermediate,
EXPERIENCE – complete in detail eve				
List all former employers, beginning Use an additional sheet of paper, if r			orking back to your fi	rst employer.
Name of employer		Phone no.	Starting date	Starting salary
Address			Leaving date	Leaving salary
Job title and duties				
Reason for leaving		1	Supervisor's name/	title (

Name of employer	Phone no.		Starting date	Starting salary
Address	Address		Leaving date	Leaving salary
Job title and duties	-		<u> </u>	
Reason for leaving		Sup	ervisor's name/title	
Name of employer	Phone no.		Starting date	Starting salary
Address			Leaving date	Leaving salary
Job title and duties				
Reason for leaving		Sup	ervisor's name/title	
Name of employer	Phone no.		Starting date	Starting salary
Address			Leaving date	Leaving salary
Job title and duties				
Reason for leaving		Sup	pervisor's name/title	
GENERAL INFORMATION				
Are you willing to relocate?  Yes No	Are you willing to		el? nited	
Professional societies or organizations to which you belong				
Professional licenses/certifications				
Have you entered into any employment or other confidentiality agreement that could limit the scope of your employment at UBCR?  Yes No If YES, please provide details:				
Please list any inventions or publications you are respo	nsible for, or any pate	ents	you own (if none, w	rite none)
List all foreign languages you can speak and understand	d			

PROFESSIONAL/BI	USINESS REFERENCES		
Name	Address	Phone no.	Occupation

#### **AUTHORIZATION**

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by UBCR.

I understand that any employment is conditioned on a background check. I authorize UBCR to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to UBCR, without giving me prior notice of such disclosure. In addition, I release UBCR, any former employers and all references listed above from any claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand that if I am hired by the Company, I will be required to attest to my identity and employment eligibility and to present documents supporting my identity and eligibility. Further, I understand that I cannot be hired without fulfilling these requirements.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at anytime, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon UBCR unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and test, and I request that the examining doctor disclose to UBCR the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examination and drug test, and if I am hired a condition of my employment will be that I abide by UBCR's Substance Abuse Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all UBCR work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.

Signature:	Date:	

#### SAFETY PERFORMANCE HISTORY RECORDS REQUEST

SECTION 1	AUTHORIZATION	
I, (Print Name)		, hereby authorize:
(1	First, M.I., Last)	
Previous Employer:		Email:
Street Address:		Phone:
City, State, Zip:	:	Fax:
to release and forward t	he information requested by section 3 of	this document concerning my Alcohol and Controlled Substance
Testing records within the	ne previous 3 years from	to:(Date of Application)
Prospective Employer:	UBCR, LLC	Attn.: Robert Hewlett
Street Address:	4820 Holtz Drive	Phone: 248-529-2604
City, State, Zip:	Wixom, MI 48393	
In compliance with 49 C confidentiality, such as		f this information must be made in a written form that ensures
Prospective employer's	telephone number: <u>248-529-2604</u>	
Prospective employer's	confidential email: rhewlett@ubcrllc.com	<u>n</u>
Applicant's Signature		Date
This information is being re	equested in compliance with 49 CFR §§ 40.25	and 391.23.
SECTION 2	ACCIDENT HISTO	RY
The applicant named ab	oove was employed by us. 🏻 Yes 🗬	No
Employed as	from (mm/yy)	to (mm/yy)
Did he/she drive motor	vehicle for you? 🔲 Yes 🔲 No If yes, v	/hat type? ☐ Straight Truck ☐ Tractor/Semitrailer
		cify)
ACCIDENTS: Complete the 3 years prior to the	the following for any accidents included application date shown above, or check	on your accident registrar ( $\S390.15(b)$ ) that involved the applicant in here $\square$ if there is no accident register data for this driver.
Date	Location	No. of Injuries No. of Fatalities Hazmat Spill
1,		
2	*	
3		2 <del></del>
	ion concerning any other accidents invol er internal company policies:	ving the applicant that were reported to government agencies or
3		
	Signa	ture:
	Title	Date:

PREVIOUS EMPLOYER - COMPLETE SIDE 2, SECTION 3

#### SAFETY PERFORMANCE HISTORY RECORDS REQUEST

SECTION 1	AUTHORIZATION	
I, (Print Name)		, hereby authorize;
(	First, M.I., Last)	
Previous Employer:		Email:
Street Address:	-	Phone:
City, State, Zip:	2	Fax:
to release and forward t	he information requested by section 3 of	his document concerning my Alcohol and Controlled Substance
Testing records within the	ne previous 3 years from	to:(Date of Application)
Prospective Employer:	UBCR, LLC	Attn.: Robert Hewlett
Street Address:	4820 Holtz Drive	Phone: 248-529-2604
City, State, Zip:	Wixom, MI 48393	
In compliance with 49 C confidentiality, such as		this information must be made in a written form that ensures
Prospective employer's	telephone number: 248-529-2604	
Prospective employer's	confidential email: rhewlett@ubcrllc.com	<u>n</u>
Applicant's Signature		Date
This information is being re	equested in compliance with 49 CFR §§ 40.25	and 391.23.
SECTION 2	ACCIDENT HISTO	RY
The applicant named at	oove was employed by us. 🔲 Yes 🔲 I	No
Employed as	from (mm/yy)	to (mm/yy)
Did he/she drive motor	vehicle for you? 🔲 Yes 🔲 No If yes, w	hat type?  Straight Truck Tractor/Semitrailer
		ify)
ACCIDENTS: Complete the 3 years prior to the	the following for any accidents included a application date shown above, or check h	on your accident registrar (§390.15(b)) that involved the applicant in here  if there is no accident register data for this driver.
Date	Location	No. of Injuries No. of Fatalities Hazmat Spill
1,2		
2	· · · · · · · · · · · · · · · · · · ·	
3	) <u> </u>	
	ion concerning any other accidents involver internal company policies:	ing the applicant that were reported to government agencies or
ī <u>.                                      </u>	_	
		<del></del> ;
	Signa	ture:
	- Signa	Deter

PREVIOUS EMPLOYER - COMPLETE SIDE 2, SECTION 3

#### SAFETY PERFORMANCE HISTORY RECORDS REQUEST

SECTION 1	AUTHORIZATION	
I, (Print Name)		, hereby authorize:
(1	First, M.I., Last)	
Previous Employer:		Email: =
Street Address:		Phone:
City, State, Zip:	-	Fax:
to release and forward t	he information requested by section 3 of t	his document concerning my Alcohol and Controlled Substance
Testing records within the	ne previous 3 years from	to:(Date of Application)
Prospective Employer:	UBCR, LLC	Attn.: Robert Hewlett
Street Address:	4820 Holtz Drive	Phone: 248-529-2604
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In compliance with 49 C confidentiality, such as		this information must be made in a written form that ensures
Prospective employer's	telephone number: 248-529-2604	
Prospective employer's	confidential email: rhewlett@ubcrllc.com	
Applicant's Signature		Date
This information is being re	equested in compliance with 49 CFR §§ 40.25 a	and 391.23.
SECTION 2	ACCIDENT HISTOR	RY
	pove was employed by us. 🔲 Yes 🔲 N	
Employed as	from (mm/yy) _	to (mm/yy)
		nat type?  Straight Truck Tractor/Semitrailer
		ify)
ACCIDENTS: Complete the 3 years prior to the	the following for any accidents included on application date shown above, or check h	on your accident registrar ( $\S390.15(b)$ ) that involved the applicant in ere $\square$ if there is no accident register data for this driver.
Date	Location	No. of Injuries No. of Fatalities Hazmat Spill
1,	-	
2		
3		
Please provide informat insurers or retained und	ion concerning any other accidents involvi ler internal company policies:	ng the applicant that were reported to government agencies or
7		
s <del></del>		
·	Signat	ure:
	Tido	Date:

PREVIOUS EMPLOYER - COMPLETE SIDE 2, SECTION 3

SECTION 3	DRUG AND ALCOHOL HISTORY			
If driver was not subject to Department of	Transportation testing requirements while employed b	y this empl	oyer, pleas	e check here 🗌
		YES		
1. Has this person had an alcohol test with	a result of 0.04 or higher alcohol concentration?			
2. Has this person tested positive or adulte substances?	erated or substituted a test specimen for controlled			
3. Has this person refused to submit to pos alcohol or controlled substance test?	st-accident, random, reasonable suspicion, or follow-u	ip 🗆		
4. Has this person committed other violation	ons of Subpart B or Part 382 or Part 40?			
	nd alcohol regulation, did this person fail to undertake Substance Abuse Professional (SAP) in your employ th this form.			
	d a SAP's rehabilitation referral and remained in your re an alcohol test result of 0.04 or greater, a verified ?			
In answering these questions, include any the previous 3 years prior to the application	required DOT drug or alcohol testing information obtain date shown on side 1.	ained from <sub>I</sub>	prior previo	us employers in
Name:				
Company:				
Street:				
City, State, Zip:	Phone:			;
Section 3 completed by (Signature)	Date:			
SECTION 4	MODE OF COMMUNICATION			
This form was sent to previous employer v	ria (check one) ☐ Fax ☐ Mail ☐ Email ☐ Other			
Ву	Date:			+
SECTION 5	RECEIPT INFORMATION			
Complete the following when the requeste	d information is obtained.			
Information received from				
Recorded by:	_	☐ Email	Phone	
Date:	☐ Other			

9.



#### FAIR CREDIT REPORTING ACT DISCLOSURE STATEMENT

In accordance with the provision of Section 604(b)(2)(A) of the Fair Credit Reporting Act, Public Law 91-508, as amended by the Consumer Credit Reporting Act of 1996 (Title II, Subtitle D, Chapter I, of Public Law 104-208), you are being informed that Reports verifying your previous employment, previous drug and alcohol test results and your driving record may be obtained on you for employment purposes.

Applicant's Signature:	Date:
Print Name:	Social Security Number



# MOTOR VEHICLE DRIVER'S Certification of Violations/Annual Review of Driving Record

MOTOR CARRIER INSTRUCTIONS: Each motor carrier shall at least once every 12 months, require each driver it employs to prepare and furnish it with a list of all violations of motor vehicle traffic laws and ordinances (other than violations involving only parking) of which the driver has been convicted, or on account of which he/she has forfeited bond or collateral during the preceding 12 months (Section 391.27). Drivers who have provided information required by Section 383.31 need not repeat that information on this form.

DRIVER REQUIREMENTS: Each driver shall furnish the list as required by the motor carrier above. If the driver has not been convicted of, or forfeited bond or collateral on account of any violation which must be listed, he/she shall so certify (Section 391.27)

	COMPLETED BY DR	IVER – CERTIFICATION OF VIC	DLATIONS		
ame of Driver:		Social Security Number		Date of Employment	
ome Terminal (City and State)		Driver's License Number	State	Expiration Date	
Part 383) for whi		of traffic violations required to be listed ( I bond or collateral during the past 12 mon		ave provided under	
DATE	OFFENSE	LOCATION	ТҮРЕ	TYPE OF VEHICLE	
If no violations a (other than those	are listed above, I certify that I have I have provided under Part 383) requ	e not been convicted or forfeited bond or uired to be listed during the past 12 month	collateral on accou	unt of any violation	
Date:	Driver's	Signature:			
	COMPLETED BY UBCR	– ANNUAL REVIEW OF DRIVI	NG RECORD		
he/she (check or Meets minim	ne): num requirements for safe driving		th Section 391.25	and find that	
	quately meet satisfactory safe dr				
Is disqualifie	d to drive a motor vehicle pursua	ant to Section 391.15			
Action taken wi	th driver:				
Reviewed by: Signature:		Date:			
Printed Name: _		Title:			
UBCR, LLC	4820 Holtz Drive Wixom,	, MI 48393			

MAINTAIN THIS DOCUMENT IN THE DRIVER'S QUALIFICATION FILE. THIS DOCUMENT MAY BE PURGED AFTER 3 YEARS FROM DATE OF EXECUTION.



#### **AUTHORIZATION TO OBTAIN INFORMATION**

EMPLOYER: UBCR, LLC 4820 HOLTZ DR WIXOM, MI 48393 IIX Customer Number 846983

I have read and understood the preceding Disclosure to Consumer. Under the Fair Credit Reporting Act ("FCRA"), 15 U.S.C. § 1681 et seq., the regulations applicable to the federal Department of Transportation's Federal Motor Carriers Safety Administration, including 49 CFR § 40.329, the Americans with Disabilities Act and all other applicable federal, state and local laws, I hereby authorize and permit the above named company to obtain information about me, where permitted, which may pertain to my employment records, driving history records, driving performance and safety history, criminal history, credit history, civil records, workers' compensation (post-offer only), alcohol and drug testing, verification of my academic and/or professional credentials, and information and/or copies of documents from any military service records.

I understand an "investigative consumer report" may include information as to my character, general reputation, personal characteristics, and mode of living that may be obtained by interviews with individuals who may have knowledge concerning any such items of information. I authorize information to be obtained from my former employers to satisfy driver qualification regulations.

**DOT Drivers**. I understand that Title 49 of the Federal Code of Regulations, § 391.23, requires that my prospective employer and/or its agent(s) may contact all former employers of a driver within the last three years under the regulation of the Department of Transportation. Information such as dates of employment, position, accident history, as well as information pertaining to my drug and alcohol testing history, may be required from each employer in accordance with Section 391.23 and 49 CFR 40.25.

By signing below, I consent to and authorize the gathering of this information by my prospective employer or employer and those who my prospective employer or employer has engaged to request and obtain this information including former employers, and/or from or through a consumer reporting agency, such as iiX, a Verisk Analytics Business.

I understand and acknowledge that the information provided in the consumer reports or investigative consumer reports may assist my employer or prospective employer to make a determination regarding my suitability as an employee.

I further understand that, under the FCRA, in the event of Adverse Action, I may request a copy of any consumer report from the consumer reporting agency that compiled the report, after I have provided proper identification.

I agree that a copy of this authorization has the same effect as an original. Where permitted, this authorization shall remain in effect over the course of my employment and reports may be ordered periodically during the course of my employment.

Applicant's / Employee's Full Name (Print Clearly)		
Applicant's / Employee's Signature	 Date of Signature	



#### DISCLOSURE TO CONSUMER

EMPLOYER: UBCR, LLC 4820 HOLTZ DR WIXOM, MI 48393 IIX Customer Number 846983

As part of our employment process, we may obtain where permitted, one or more consumer reports or investigative consumer reports about you that we obtain from a consumer reporting agency, such as:

iiX, a Verisk Analytics Business 1716 Briarcrest Drive, Suite 200 Bryan, Texas 77802

- Consumer reports may include background, employment history, academic and/or professional credentials, military service, credit history, and driving history. The information gathered also may involve a criminal history and/or alcohol or drug use history, if any.
- An investigative consumer report may include information about your character, general reputation, personal
  characteristics and mode of living that may be obtained by interviews with individuals who may have
  knowledge concerning any such items of information. This also may include contacts of all listed prior
  employers to verify your employment history.
- If your employment falls under the federal Department of Transportation ("DOT") and the Federal Motor Carrier Safety Administration ("FMCSA"), including 49 CFR § 391.23, the report could include your driving, safety inspection and performance history from the FMCSA.

Under the provisions of the Fair Credit Reporting Act ("FCRA"), 15 U.S.C. § 1681 et seq.; FMCSA regulations in the Federal Code of Regulations, including 49 CFR § 40.329; and certain state laws, before we can seek such reports, where permitted, we must have your written permission to obtain the information.

You have the right, upon written request, to a complete and accurate disclosure of the nature and scope of the investigation. You also are entitled to a copy of that document entitled "Rights Under the Fair Credit Reporting Act". Under the FCRA, before we take adverse action on the basis, in whole or in part, of information in a consumer report, you will be provided a copy of that report, the name, address and telephone number of the consumer reporting agency, and a summary of your rights under the FCRA.

- Notice to California Applicants: Under California law, the reports about you for employment purposes within the State of California are defined as "investigative consumer reports." These reports may contain information on your character, general reputation, personal characteristics and mode of living. Under California Civil Code § 1786.22, you may view the report(s) maintained at iiX during normal business hours. You also may obtain a copy by submitting proper identification and paying the cost of duplication by appearing at iiX in persona, by mail, or by telephone. iiX is required to have personnel available to explain any coded information. If you appear in person, you may be accompanied by a person of your choice, if s/he furnishes property identification.
- Notice TO Massachusetts Applicants: Under Massachusetts law, an employer is prohibited from making written, pre-employment inquiries of an applicant about his or her criminal history. MASSACHUSETTS APPLICANTS SHOULD NOT RESPOND TO ANY OF THE QUESTIONS SEEKING CRIMINAL RECORD INFORMATION.



#### UBCR, LLC

#### PRE EMPLOYMENT DRUG AND ALCOHOL NOTIFICATION

The Federal Motor Carrier Safety Regulations, Section 391.103, pre-employment testing requirements, apply to driver applicants of this company.

#### 391.103 Pre-Employment testing Requirements

- (a) A motor carrier shall require a driver-applicant who the motor carrier intends to hire or use, to be tested for the use of controlled substances as a pre-qualification condition.
- (b) A driver-applicant shall submit to controlled substance testing as a pre-qualification condition.
- (c) Prior to collection of a urine sample under Section 391.1047 of the subpart, a driver-applicant shall be notified that the sample will be tested for the presence of controlled substances.

As a condition of my employment with UBCR, LLC, I agree to the urine sample collection, and controlled substance testing.

I understand a positive test for controlled substances based on the urine analysis will disqualify me from the operation of a commercial motor vehicle for this company.

The Medical Review Officer will maintain the results of the test. Negative and positive results will be reported to the company.

My written authorization is required for the test results to be given to other parties.

I have read and understand the above conditions for the Pre-Employment Drug Testing Notification.

Applicant's Name (I	Applicant's Name (Please Print)		
Applicant's Signature	Date		
Company Representative Signature	Date		

# Previous Pre-Employment Employee Alcohol and Drug Test Statement

Sec. 40.25(j) As the employer, you must also ask the employee whether he or she has tested positive, or refused to test, on any pre-employment drug or alcohol test administered by an employer to which the employee applied for, but did not obtain, safety-sensitive transportation work covered by DOT agency drug and alcohol testing rules during the past two years. If the employee admits that he or she had a positive test or a refusal to test, you must not use the employee to perform safety-sensitive functions for you, until and unless the employee documents successful completion of the return-to-duty process. (see Sec. 40.25(b)(5) and (e)).

#### UBCR, LLC 4820 Holtz Drive Wixom, MI 48393

Prospe	CTIVE	e Employee	e:				
The pro	spe	ctive empl	oyee is required b	y Sec. 40.25(j) to r	espon	d to the following questic	ons:
	1.	Have you tested positive, or refused to test, on any pre-employment drug or alcohol test administered by an employer to which you applied for, but did not obtain, safety-sensitive transportation work covered by DOT agency drug and alcohol testing rules during the past two years:					
		Yes		N	10		
	2.		wered yes, can yo eturn-to-duty requ		roof th	at you've successfully co	ompleted
		Yes		Ν	10		
Prospe	ctive	e Employee	e Signature:			Date:	
Witness	sed	by:				Date:	

## THE BELOW DISCLOSURE AND AUTHORIZATION LANGUAGE IS FOR MANDATORY USE BY ALL ACCOUNT HOLDERS

## IMPORTANT DISCLOSURE REGARDING BACKGROUND REPORTS FROM THE PSP Online Service

In connection with your application for employment with UBCR, LLC ("Prospective Employer"), Prospective Employer, its employees, agents or contractors may obtain one or more reports regarding your driving, and safety inspection history from the Federal Motor Carrier Safety Administration (FMCSA).

When the application for employment is submitted in person, if the Prospective Employer uses any information it obtains from FMCSA in a decision to not hire you or to make any other adverse employment decision regarding you, the Prospective Employer will provide you with a copy of the report upon which its decision was based and a written summary of your rights under the Fair Credit Reporting Act before taking any final adverse action. If any final adverse action is taken against you based upon your driving history or safety report, the Prospective Employer will notify you that the action has been taken and that the action was based in part or in whole on this report.

When the application for employment is submitted by mail, telephone, computer, or other similar means, if the Prospective Employer uses any information it obtains from FMCSA in a decision to not hire you or to make any other adverse employment decision regarding you, the Prospective Employer must provide you within three business days of taking adverse action oral, written or electronic notification: that adverse action has been taken based in whole or in part on information obtained from FMCSA; the name, address, and the toll free telephone number of FMCSA; that the FMCSA did not make the decision to take the adverse action and is unable to provide you the specific reasons why the adverse action was taken; and that you may, upon providing proper identification, request a free copy of the report and may dispute with the FMCSA the accuracy or completeness of any information or report. If you request a copy of a driver record from the Prospective Employer who procured the report, then, within 3 business days of receiving your request, together with proper identification, the Prospective Employer must send or provide to you a copy of your report and a summary of your rights under the Fair Credit Reporting Act.

Neither the Prospective Employer nor the FMCSA contractor supplying the crash and safety information has the capability to correct any safety data that appears to be incorrect. You may challenge the accuracy of the data by submitting a request to https://dataqs.fmcsa.dot.gov. If you challenge crash or inspection information reported by a State, FMCSA cannot change or correct this data. Your request will be forwarded by the DataQs system to the appropriate State for adjudication.

Any crash or inspection in which you were involved will display on your PSP report. Since the PSP report does not report, or assign, or imply fault, it will include all Commercial Motor Vehicle (CMV) crashes where you were a driver or co-driver and where those crashes were reported to FMCSA, regardless of fault. Similarly, all inspections, with or without violations, appear on the PSP report. State citations associated with Federal Motor Carrier Safety Regulations (FMCSR) violations that have been adjudicated by a court of law will also appear, and remain, on a PSP report.

The Prospective Employer cannot obtain background reports from FMCSA without your authorization.

#### **AUTHORIZATION**

If you agree that the Prospective Employer may obtain such background reports, please read the following and sign below:

I authorize UBCR, LLC ("Prospective Employer") to access the FMCSA Pre-Employment Screening Program (PSP) system to seek information regarding my commercial driving safety record and information regarding my safety inspection history. I understand that I am authorizing the release of safety performance information including crash data from the previous five (5) years and inspection history from the previous three (3) years. I understand and acknowledge that this release of information may assist the Prospective Employer to make a determination regarding my suitability as an employee.

I further understand that neither the Prospective Employer nor the FMCSA contractor supplying the crash and safety information has the capability to correct any safety data that appears to be incorrect. I understand I may challenge the accuracy of the data by submitting a request to https://dataqs.fmcsa.dot.gov. If I challenge crash or inspection information reported by a State, FMCSA cannot change or correct this data. I understand my request will be forwarded by the DataQs system to the appropriate State for adjudication.

I understand that any crash or inspection in which I was involved will display on my PSP report. Since the PSP report does not report, or assign, or imply fault, I acknowledge it will include all CMV crashes where I was a driver or co-driver and where those crashes were reported to FMCSA, regardless of fault. Similarly, I understand all inspections, with or without violations, will appear

on my PSP report, and State citations associated with FMCSR violations that have been adjudicated by a court of law will also appear, and remain, on my PSP report. I have read the above Disclosure Regarding Background Reports provided to me by Prospective Employer and I understand that if I sign this Disclosure and Authorization, Prospective Employer may obtain a report of my crash and inspection history. I hereby authorize Prospective Employer and its employees, authorized agents, and/or affiliates to obtain the information authorized above.

Date:		
	Signature	
	Name (Please Print)	

NOTICE: This form is made available to monthly account holders by NIC on behalf of the U.S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA). Account holders are required by federal law to obtain an Applicant's written or electronic consent prior to accessing the Applicant's PSP report. Further, account holders are required by FMCSA to use the language contained in this Disclosure and Authorization form to obtain an Applicant's consent. The language must be used in whole, exactly as provided. Further, the language on this form must exist as one stand-alone document. The language may NOT be included with other consent forms or any other language.

LAST UPDATED 12/22/2015



#### FAIR CREDIT REPORTING ACT AUTHORIZATION

By signing below, you authorize UBCR, LLC to request information about you from any public or private information source, and to share those reports with others for legitimate business purposes related to your employment. UBCR, LLC may investigate your education, work history, professional licenses and credentials, references, address history, social security number validity, right to work, criminal record, lawsuits, driving record, credit history, and any other information with public or private information sources. You acknowledge that a fax, image, or copy of this authorization is as valid as the original. This authorization to be valid for as long as you are an applicant or employee with UBCR, LLC.

As a condition of my employment with UBCR, LLC, I agree to a urine sample collection, and controlled substance testing.

**Personal Information**: Please print the information requested below to identify yourself for UBCR, LLC

Printed Name:					
	First	Middle	Last		
Other names used:_					
Current Address			From Month	/Year	
Prior address:					
From Month/Year	To	Month/Year			
Prior Address					
Some government a checking for records				following information wh	ıen
Date of Birth			Social Security Nun	nber	
Driver's License	number		ame as it appears o	on license	
Applicant's Signa	ıture		Date		